Are we ready to plan corporate volunteerism?

1. Guidelines

☐ Do you have a corporate volunteerism policy?

☐ If not, do you identify your corporate priorities?

☐ Do you send surveys to evaluate the interests of your employees?

☐ Do you have documented policies for volunteer recruitment, selection & orientation?

2. Human resources

☐ Do you need an intermediary to manage your corporate volunteerism?

☐ If not, do you have any intern resources to manage the relationship?

☐ Have you given the volunteer explanations of their responsibilities and expectations?

3. Partners

☐ Have you identified the profile of a potential NGO?

☐ Do you know how you will build your relationships with a potential partner?
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☐ Have you identified what you want from the partnership?

☐ Have you determined what you have to offer?

3. Communication

☐ Do you have organized an internal communication to recruit volunteers?

☐ Have you defined a clear volunteer mission description?

4. Evaluation

☐ Do you assess the progress of your volunteerism program?

☐ Do you assess the impact of your volunteerism program?

☐ Have you created a self-evaluation for employees?

☐ Do you measure the impact of your corporate volunteerism?

☐ Have you defined the way to communicate your impact?